

Pace Youth Football Club Constitution



Name and Objects

1. The club shall be called Pace Youth Football Club (PYFC).
2. The club objects shall be to provide Association Football for its members and such social and recreational pursuits as may be deemed desirable by the General Committee.
3. The club shall enter such leagues and competitions as approved by the Annual General Meeting.
4. The club colours shall be yellow, green and blue.
5. All members must adhere to the Code of Conduct.

Management

1. The affairs of the club shall be controlled by a General Committee consisting of: Chairman, Vice Chairman, Treasurer, Social & Marketing Secretary, Mini-soccer Secretary, Tyro Secretary, Tournament Chairman & 4 Members.
2. The property and / or assets of the club shall be invested in the General Committee.
3. The General Committee shall be elected at the Annual General Meeting.
4. The General Committee shall have the power to appoint such sub-committees as may be deemed necessary and shall receive reports from sub-committees for the committee meetings.
5. The General Committee shall meet every six weeks and the proceedings at such meetings shall be duly recorded in a minute book.

6. The General Committee shall have the power to declare a seat vacant should a member be absent for more than two consecutive meetings without satisfactory explanation.
7. The General Committee shall have the power to fill such vacancies as may arise in its constitution between Annual General Meetings.
8. The General Committee shall have the power to suspend or expel any member deemed guilty of conduct prejudicial to the good name of the club
9. The General Committee shall appoint Team Managers at the first General Committee Meeting after the Annual General Meeting.
10. The General Committee shall deal with any matters not governed by the club rules and their decision shall be final and binding.
11. At meetings of the General Committee six members shall form a quorum.

Membership

1. Membership shall consist of playing and non-playing members.
2. A register of members shall be kept by the club Secretary
3. By signing, and returning a copy of the Club Rules and Codes of Conduct you are accepting PYFC's terms of membership.
4. Membership year shall be from AGM to AGM.
5. A member wishing to resign shall give notice to this effect in writing to the Secretary, such notice to be accompanied by payment of all outstanding debts to the club.

Pace Youth Football Club Constitution cont.

Subscriptions

1. The annual subscription to the club shall be set at the Annual General Meeting.
2. Subscriptions shall be payable not later than the last day of September Annually. Subject to agreement
3. In the event of non-payment of the subscription by this date, membership may be deemed to be terminated.
4. All players are deemed to be member of PYFC until 31st May in the current playing season, or until all kit, property and outstanding monies are returned or paid.

Equality

1. All members shall abide by the rule 8 and 9 set out in The FA Football Development Programme Charter Standard Clubs Good Practice Guide for the following.
2. Anti Discrimination.
3. Equal Opportunities

Disciplinary Procedures

1. The Committee shall deal with all Disciplinary matters either at the six weekly meeting or at a specially convened meeting.

Code of Conduct

1. All Coaches, Players, Parents and Spectators shall abide by the clubs designated Code of Conduct, and will sign the relevant form to confirm this.

Child Protection

1. The club shall follow the standard set out by the FA for Child Protection.
2. The club shall have at least one Child Welfare Officer.
3. All Managers, Coaches and Committee members must present a valid Criminal Records Disclosure Form, or face expulsion from the club.

Public Liability Insurance

1. This is covered through your County Affiliation.

Finance

1. The General Committee shall cause to be kept proper books of account, which shall be audited annually.
2. Official receipts for all moneys received shall be signed by the Treasurer.
3. The Treasurer shall present a balance sheet for members' inspection at the Annual General Meeting.

Annual General Meeting (AGM)

1. The Annual General Meeting shall be held in June each year.
2. The Secretary shall give fourteen days notice of such meetings to all members.
3. A Financial Statement and a Secretary's Report shall be received at the meeting.
4. The meeting shall elect the General committee by ballot.
5. The meeting shall appoint auditors and transact any other business.
6. Members only shall vote and the Chairman shall have a casting vote when necessary.

Special General Meeting

1. A Special General Meeting may be convened by the General Committee when deemed desirable.
2. A Special General Meeting may be convened upon the written request of one quarter of the membership.
3. The Secretary shall give fourteen clear days notice to all members of such a meeting at which fifteen members shall make a quorum.

Alteration to the Rules

1. No alteration to these rules shall be made except at the Annual General Meeting or at a Special General Meeting convened for that purpose and only if supported by a majority of those present and voting at such a meeting.
2. Notice of proposed alteration to these rules must be given in writing to the Secretary no later than twenty-one clear days before an Annual General Meeting or a Special General Meeting and must be notified to members on notice of meeting.